

Title I School-Level Parent and Family Engagement Policy

Toyon

Toyon has developed a written Title I parent and family engagement policy with input from Title I parents and family members. Parents and guardians had an opportunity to provide input at our annual Title I meeting. The policy will be distributed to parents and family members of Title I students through our school newsletter. The policy describes the means for carrying out the following Title I parent and family engagement requirements [20 USC 6318 Section 1118(c),-(g) inclusive].

Involvement of Parents in the Title I Program

To involve parents and family members in the Title I program at *Toyon*, the following practices have been established:

- a) *Toyon* convenes an annual meeting, at a convenient time in the fall trimester, to which all parents and family members of enrolled students shall be invited and encouraged to attend, to inform them of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 USC 6318 (c)(1))
- b) *Toyon* offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parent involvement. (20 USC 6318 (c)(2))
- c) *Toyon* involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the Schoolwide Plan for Student Achievement (SPSA). (20 USC 6318 (c)(3))
- d) *Toyon* provides parents of participating students with:
 - i. timely information about the Title I program. (20 USC 6318 (c)(4)(A))
 - ii. a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards. (20 USC 6318 (c)(4)(B))
 - iii. if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 USC 6318 (c)(4)(C))
- e) If the SPSA is not satisfactory to the parents of children attending *Toyon*, any parent may submit comments on the SPSA when the school makes the SPSA available to the local educational agency. (20 USC 6318 (c)(5))

Building Capacity for Involvement (Parental Involvement Policy continued)

To ensure effective involvement of parents and to support a partnership among Toyon, parents, and the community to improve student academic achievement, each school and local educational agency assisted with Title I, Part A funds, the school has established the following practices:

- a) Toyon provides parents with assistance in understanding such topics as the challenging State academic standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 USC 6318 (e)(1))
- b) Toyon provides parents with materials and training to help parents work with their children to improve their children's achievement. (20 USC 6318 (e)(2))
- c) Toyon with the assistance of parents, educates teachers, specialized instructional support personnel, principals, other school leaders, and staff, in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; (20 USC 6318 (e)(3))
- d) Toyon, to the extent feasible and appropriate, will coordinate and integrate the parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. (20 USC 6318 (e)(4))
- e) Toyon ensures that information related to school and parent programs, meetings, school reports and other activities are sent to parents in a format and, to the extent practicable, in a language the parents can understand (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory students). (20 USC 6318 (e)(5))
- f) Toyon provides such other reasonable support for parental involvement activities as parents may request. (20 USC 6318 (e)(14))