

## Administrative Regulation

### INSTRUCTION

#### Homework

- A. The determination of specific homework assignments and the amounts of homework appropriate for a particular pupil is to be made by the teacher and/ or school.
1. Homework should reflect the District emphasis on basic skills, the adopted curricula, and County Course of Study.
  2. Assignments should concentrate on areas or subjects of demonstrated need.
  3. Assignments given should be appropriate to the age and ability of the child. Special consideration should be given to pupils with unique needs, both general education and special education pupils.
  4. Assignments which require an inordinate amount of time to complete are not in the best interest of the child and should be avoided. Expected daily average times are:
 

K-2	10-30 minutes
3-5	30-60 minutes
6-8	60-120 minutes
  5. Long-range assignments (research papers, etc.) should be distributed in writing, listing specific requirements, and include periodic progress checks.
- B. Pupils shall be held accountable for any work assigned:
1. Homework is completed to the best of the pupil's ability.
  2. Homework is neat.
  3. Homework is turned in on time.
- C. All assignments shall be evaluated and returned to the pupil on a timely basis:
1. Teacher grades or checks for completeness
  2. Pupil self-corrects, exchanges paper, etc.
  3. Class shares and discusses work completed
- D. In order to promote a positive relationship between the school and the home, each school shall be responsible for informing parents of homework procedure. One or more of the following shall be used to achieve the desired communication:
1. Letter or newsletter distributed to all parents
  2. Public meeting (Home and School Club, PTA, etc.)
  3. "Back-to-School Night" and/or conferences

4. School handbook
  5. Workshops, in-service meetings, etc.
  6. Work folders
- E. Plans for communicating an individual school homework procedure should include the following:
1. Purpose and types of homework
  2. Frequency, length of assignments, and amount
  3. Pupil accountability and communication when assignments are not being turned in.
  4. School evaluation of homework
  5. Request parents to assist their child by:
    - a. Providing a specific time and a suitable environment in which homework will be done
    - b. Communicating any concerns or problems directly to the teacher
    - c. Providing appropriate assistance and guidance to help the pupil complete the assignment, but not doing the work for their child
    - d. Providing encouragement and support to their child and reinforcing that homework is an important part of education
  6. Where possible, assignments should be made on a weekly basis so that pupils can organize and manage their time.

Adopted: January 19, 1984

Revised: July 9, 1987